****OFFLINE RISK LOG**

*(see* [*Deliverable Description*](http://content.undp.org/go/prescriptive/Project-Management---Prescriptive-Content-Documents/download/?d_id=1266195&) *for the Risk Log regarding its purpose and use)*

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| **Project Title: Support of MOHSS for accelerated implementation of GF**  | **Award ID:00102753** | **Date: 2 March 2017** |

| **#** | **Description** | **Date Identified** | **Type** | **Impact &****Probability** | **Countermeasures / Mngt response** | **Owner** | **Submitted, updated by** | **Last Update** | **Status** |
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| 1. | Partnership does not deliver the anticipated additional capacities and the TB Prevalence Survey fieldwork is not completed by the end of Dec | At project inception | Strategic/ Reputational  | P = 4I = 4 | The Project Document clearly states the respective responsibilities of UNDP and MOHSSUNDP will provide regular status updates to MOHSS | DRR |  |  |  |
| 2 | Lack of overall political will within the country to implement the activities may lead to programme delays | At project inception | Political | P = 1I = 5 | DRR will meet with relevant Government Partner on a quarterly basis and update him on the status of the programme | RR |  |  |  |
| 3 | Direct disbursement from Global Fund to UNDP in USD is delayed  | At project inception | Financial | P = 3I = 5 | DRR, with support from Programme Officer (PO), will liaise with MOHSS and Global Fund to proactively identify any potential bottle necks and resolve | DRR |  |  |  |
| 4 | Authorisation by MOHSS to transfer the funds is delayed | At Project Inception | Financial | P =3I = 5 | DRR and PO will work closely with MOHSS to obtain the authorisation | DRR |  |  |  |
| 5 | Recruiting and contracting of Service Contract Holders is delayed  | At Project Inception  | Operational  | P=2I= 3 | A detailed HR roadmap has been developed and DRR is proactively monitoring the HR processes | DRR |  |  |  |
| 6 | The transparent competitive recruitment process does not attract sufficient numbers of high calibre candidates | At Project Inception  | Operational  | P=2I= 3 | An HR Specialist on detailed assignment has reviewed the expected salaries with MOHSS. Proposed salaries are in line with UNDP salary scales for SC positions. | DRR |  |  |  |
| 7. | MOHSS wants to direct contract key individuals without a transparent competitive process | At Project Inception | Operational  | P= 1I = 3 | The Project Document clearly states that all procurements will be done in line with UNDPs Policies.The DRR and HIST have already advised MOHSS of these rules. | DRR |  |  |  |
| 8. | SC’s recruited and contracted do not deliver services in line with MOHSS expectations | At Project Inception | Programmatic | P=4I= 3 | ToRs have been developed in conjunction with MOHSS, final TORS have been endorsed by MOHSS.An evaluation form will be developed and a plan for M&E visits will be agreed with MOHSS.DRR will promptly address any performance issues raised by MOHSS.JPO will meet with the MOHSS TB Survey focal point to proactively manage expectations. Performance evaluations will be completed in a timely manner. | PO |  |  |  |
| 9. | SC’s recruited and contracted are not provided sufficient induction to work effectively | At Project Inception | Operational  | P=1I= 4 | Operations Manager with support from HR Assistant will develop an induction programme that includes MOHSS and UNDP requirements.  | Operations Manager |  |  |  |
| 10 | Final technical Specifications for procurements are not provided timeously | At Project Inception | Programmatic | P=4I= 4 | A procurement plan will be developed with support from HIST. DRR will monitor implementation progress against the procurement plan. | PO |  |  |  |
| 11. | The TB Prevalence Survey is delayed because the TB mobile clinic cannot be procured or leased. | At Project Inception | Programmatic | P=4I= 5 | The HIST has taken leadership in this activity and is identifying potential options to procure/ lease the equipment without undue delay. | HIST |  |  |  |